

JOINT ANIMAL SERVICES COMMISSION
MEETING AGENDA
JULY 10TH, 2023 AT 5:30PM
IN-PERSON AND REMOTE MEETING
CITY OF LACEY – COUNCIL CHAMBERS
420 COLLEGE STREET SE, LACEY, WA 98503

In-person attendance: Lacey City Council Chambers, 420 College St SE, Lacey WA 98503

Remote attendance: You may register in advance to view and/or provide public comment at the JASCOM meeting by watching live on Zoom.

https://us02web.zoom.us/webinar/register/WN_CNSx9H9XRnCWGsO8QNj5pA

The public may also listen to the meeting by dialing toll-free:
(888) 788-0099 - **Webinar ID: 875 8162 9487**

Watch live or as a recording on YouTube: <https://www.youtube.com/watch?v=j0POldt8ISE>

CALL TO ORDER:

1 ROLL CALL:

Board Members:

- Lisa Parshley, City of Olympia – Chair
- Peter Agabi, City of Tumwater – Vice Chair
- Ed Kunkel, City of Lacey
- Gary Edwards, Thurston County
- Jo MacGugan, Feline Friends of Olympia
- Vicky Smith, DVM, Deschutes Animal Clinic
- Mike Murphy, DVM, Thurston County Humane Society

Animal Services Staff:

- Sarah Hock, Executive Director

City of Lacey Staff:

- Shannon Kelley-Fong, Assistant City Manager

APPROVAL OF AGENDA, Previous Meeting Minutes, and Consent Items:

- A. Approval of Agenda
- B. May 1st, 2023, Meeting Minutes
- C. April, May, and June 2023 Shelter Statistics

2 **PUBLIC COMMENT:**

To provide public comment by Zoom, please use the “raise your hand” function.
To provide public comment by phone, please press *9.

3 **BUSINESS ITEMS:**

A. Shelter Overview & Achievements – Q1 &Q2

4 **DIRECTOR’S REPORT:**

A. Director’s Report

5 **ADJOURN**

VISION:

Our vision is to build a safe and humane community for humans and animals.

MISSION:

To foster an environment of respect, responsibility, and compassion for all animals through learning, legislation and leadership.

GOALS:

- Ensure and advocate for animal welfare.
- Promote public safety.
- Support responsible animal ownership.

MINUTES OF THE JASCOM MEETING
May 1st, 2023
In-Person and Remote JASCOM Meeting

MEMBERS PRESENT: Peter Agabi, City of Tumwater; Ed Kunkel, City of Lacey; Gary Edwards, Thurston County; Jo MacGugan, Feline Friends of Olympia; Vicky Smith, Deschutes Animal Clinic

STAFF PRESENT: Liz McQueen, Animal Care & Veterinary Services Manager
Sierra Teas, Field Supervisor

CITY OF LACEY

STAFF: Ryan Andrews, Community Development Planning Manager
Ashley Smith, Design and Construction Manager

STAFF LIAISON: Sadie Siglin, Management Analyst

MEETING BEGAN: 5:35 PM meeting called to order by Chair Parshley

**APPROVAL OF
AGENDA, PREVIOUS
MINUTES, AND
CONSENT**

ITEMS: COMMISSIONER EDWARDS MOVED THAT THE AGENDA, PREVIOUS MEETING MINUTES, AND CONSENT ITEMS BE ACCEPTED. MEMBER MACGUGAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: NONE

BUSINESS ITEMS: UPDATE ON CAPITAL FACILITIES PLAN – RYAN ANDREWS AND ASHLEY SMITH

City of Lacey staff updated JASCOM on the current findings from the Capital Facilities Plan and the condition of the shelter building and facilities. Overall findings suggest the JAS will need a new facility built within the next five years. The next steps will be presenting these findings to the jurisdictions and moving forward with a Feasibility and Needs Assessment.

DIRECTOR'S REPORT: Sarah Hock presented the Director's report highlighting the hoarding case of 159 cats located in Unincorporated Thurston County. Hock also presented on other updated related to shelter operations.

**STAFF
PRESENTATIONS:** NONE

ADJOURNMENT: Meeting adjourned at 6:30 PM

NEXT MEETING: Monday, July 10th at 5:30 PM, In-Person and Virtual Meeting

Animal Services Shelter Statistics 2022

23-Apr 22-Apr

Intake

Total Animals Received (live and doa)

Dogs	86	77
Cats	249	83
Other	6	9
Wild	15	6
TOTAL	356	175

Custody-Misc Reasons

Dogs	2	4
Cats	0	0
Other	0	0
TOTAL	2	4

Strays Received

Dogs	62	49
Cats	79	66
Other	2	8
TOTAL	143	123

Owner Surrendered

Dogs	22	24
Cats	167	17
Other	2	1
TOTAL	191	42

Owner Status Refused

Dogs	0	0
Cats	0	0
Other	0	0
TOTAL	0	0

WILDLIFE HANDLED

Incoming

Live	11	4
Doa	4	2
TOTAL	15	6

Outgoing

Doa	4	2
Euthanized (sick/inj)	4	4
Died	1	0
Bat-Rabies check	0	0
Released/Transferred	6	0
TOTAL	15	6

Outgoing Animals

Total Animals Out, incl all categories below

Dogs	84	87
Cats	107	74
Other	12	16
Wild	14	6
Died, esc, stolen	7	0

TOTAL	224	183
--------------	------------	------------

Animals Adopted

Dogs	29	27
Cats	26	53
Other	11	12
TOTAL	66	92

Animals Transferred

Dogs	7	13
Cats	41	3
Other	6	2
Total	54	18

Animals Reclaimed

Dogs	24	23
Cats	3	4
Other	0	0
TOTAL	27	27

Animals DOA

Dogs	5	2
Cats	22	6
Other	5	2
TOTAL	32	10

All Euthanasia, Died, Escaped, Stolen (from pg 2)

Dogs	19	22
Cats	12	8
Other	4	6
Died, esc, stolen	7	0
Total	42	36

23-Apr	22-Apr
--------	--------

EUTHANASIA, DIED, ESCAPED, STOLEN

Animals Euthanized

Unhealthy/Untreatable

Dogs	12	18
Cats	8	7
Other	4	5

Treatable - Rehabilitatable

Dogs	3	3
Cats	4	1
Other	0	1

Treatable - Manageable

Dogs	4	1
Cats	0	0
Other	0	0

Healthy

Dogs	0	0
Cats	0	0

Other	0	0
SUB-TOTAL	35	36
Owner Request (E5)		
Dogs	14	12
Cats	6	7
Other	0	1
SUB-TOTAL	20	20
TOTAL EUTHANASIA	35	36
Died At Shelter	7	0
Escaped/Stolen	0	0
FIELD AND OTHER SERVICES		
Animals Currently Court Involved		
Dogs	0	0
Cats	0	0
Other	0	0
Field Response		
Olympia	34	42
Lacey	50	46
Tumwater	16	11
Thurston County	86	97
JBLM	1	3
Other	1	0
Yelm	7	10
SUB TOTAL	195	209
PDD/DD Appeals	0	1

Animal Services Shelter Statistics 2022

23-May 22-May

Intake

Total Animals Received (live and doa)

Dogs	92	54
Cats	196	77
Other	9	22
Wild	15	8
TOTAL	312	161

Custody-Misc Reasons

Dogs	6	2
Cats	5	0
Other	0	2
TOTAL	11	4

Strays Received

Dogs	66	34
Cats	106	60
Other	2	22
TOTAL	174	116

Owner Surrendered

Dogs	20	17
Cats	73	17
Other	4	0
TOTAL	97	34

Owner Status Refused

Dogs	0	0
Cats	0	0
Other	0	0
TOTAL	0	0

WILDLIFE HANDLED

Incoming

Live	7	5
Doa	8	3
TOTAL	15	8

Outgoing

Doa	8	3
Euthanized (sick/inj)	4	5
Died	0	0
Bat-Rabies check	0	0
Released/Transferred	3	0
TOTAL	15	8

Outgoing Animals

Total Animals Out, incl all categories below

Dogs	93	50
Cats	213	71
Other	7	9
Wild	15	8
Died, esc, stolen	3	6

TOTAL	331	144
--------------	------------	------------

Animals Adopted

Dogs	34	10
Cats	96	36
Other	10	5
TOTAL	140	51

Animals Transferred

Dogs	6	5
Cats	83	15
Other	0	3
Total	89	23

Animals Reclaimed

Dogs	34	18
Cats	2	0
Other	0	0
TOTAL	36	18

Animals DOA

Dogs	3	2
Cats	10	6
Other	8	3
TOTAL	21	11

All Euthanasia, Died, Escaped, Stolen (from pg 2)

Dogs	15	15
Cats	15	14
Other	7	6
Died, esc, stolen	3	6
Total	40	41

23-May	22-May
--------	--------

EUTHANASIA, DIED, ESCAPED, STOLEN

Animals Euthanized

Unhealthy/Untreatable

Dogs	7	14
Cats	5	13
Other	7	6

Treatable - Rehabilitatable

Dogs	1	1
Cats	6	1
Other	0	0

Treatable - Manageable

Dogs	7	0
Cats	4	0
Other	0	0

Healthy

Dogs	0	0
Cats	0	0

Other	0	0
SUB-TOTAL	37	35
Owner Request (E5)		
Dogs	8	11
Cats	5	9
Other	1	0
SUB-TOTAL	14	20
TOTAL EUTHANASIA	37	35
Died At Shelter	2	0
Escaped/Stolen	0	0
FIELD AND OTHER SERVICES		
Animals Currently		
Court Involved		
Dogs	0	1
Cats	0	0
Other	0	0
Field Response		
Olympia	60	39
Lacey	63	25
Tumwater	20	9
Thurston County	90	66
JBLM	4	2
Other	0	0
Yelm	5	5
SUB TOTAL	242	146
PDD/DD Appeals	0	1

Animal Services Shelter Statistics 2022

23-Jun 22-Jun

Intake

Total Animals Received (live and doa)

Dogs	89	96
Cats	172	124
Other	18	25
Wild	22	13
TOTAL	301	258

Custody-Misc Reasons

Dogs	5	18
Cats	1	6
Other	0	0
TOTAL	6	24

Strays Received

Dogs	62	52
Cats	100	78
Other	6	9
TOTAL	168	139

Owner Surrendered

Dogs	22	26
Cats	71	40
Other	5	16
TOTAL	98	82

Owner Status Refused

Dogs	0	0
Cats	0	0
Other	0	0
TOTAL	0	0

WILDLIFE HANDLED

Incoming

Live	16	8
Doa	6	5
TOTAL	22	13

Outgoing

Doa	6	7
Euthanized (sick/inj)	14	5
Died	0	0
Bat-Rabies check	1	0
Released/Transferred	1	0
TOTAL	22	12

Outgoing Animals

Total Animals Out, incl all categories below

Dogs	83	102
Cats	185	95
Other	8	32
Wild	22	13
Died, esc, stolen	5	0

TOTAL	303	242
--------------	------------	------------

Animals Adopted

Dogs	35	23
Cats	104	55
Other	6	27
TOTAL	145	105

Animals Transferred

Dogs	1	19
Cats	24	5
Other	2	1
Total	27	25

Animals Reclaimed

Dogs	23	31
Cats	1	6
Other	0	0
TOTAL	24	37

Animals DOA

Dogs	7	6
Cats	22	12
Other	6	6
TOTAL	35	24

All Euthanasia, Died, Escaped, Stolen (from pg 2)

Dogs	17	23
Cats	33	16
Other	16	11
Died, esc, stolen	5	0
Total	71	50

23-Jun	22-Jun
--------	--------

EUTHANASIA, DIED, ESCAPED, STOLEN

Animals Euthanized

Unhealthy/Untreatable

Dogs	10	21
Cats	27	10
Other	16	11

Treatable - Rehabilitatable

Dogs	1	2
Cats	5	6
Other	0	0

Treatable - Manageable

Dogs	1	0
Cats	3	0
Other	0	0

Healthy

Dogs	0	0
Cats	0	0

Other	0	0
SUB-TOTAL	63	50
Owner Request (E5)		
Dogs	12	18
Cats	9	9
Other	0	1
SUB-TOTAL	21	28
TOTAL EUTHANASIA	63	50
Died At Shelter	0	0
Escaped/Stolen	0	0
FIELD AND OTHER SERVICES		
Animals Currently		
Court Involved		
Dogs	0	2
Cats	0	0
Other	0	0
Field Response		
Olympia	46	47
Lacey	47	49
Tumwater	23	18
Thurston County	104	86
JBLM	2	0
Other	1	2
Yelm	16	5
SUB TOTAL	239	207
PDD/DD Appeals	1	0

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
INCOMING ANIMALS													
Total Animals Received (live and doa)													
Dogs	73	93	80	86	92	89	0	0	0	0	0	0	513
Cats	88	89	66	249	196	172	0	0	0	0	0	0	860
Other	7	6	3	6	9	18	0	0	0	0	0	0	49
Wild	5	40	20	15	15	22	0	0	0	0	0	0	117
TOTAL	173	228	169	356	312	301	0	0	0	0	0	0	1,539
Custody-Misc Reasons													
Dogs	3	1	0	2	6	5	0	0	0	0	0	0	17
Cats	1	0	0	0	5	1	0	0	0	0	0	0	7
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	4	1	0	2	11	6	0	0	0	0	0	0	24
Strays Received													
Dogs	48	63	57	62	66	62	0	0	0	0	0	0	358
Cats	47	48	51	79	106	100	0	0	0	0	0	0	431
Other	6	15	3	2	2	6	0	0	0	0	0	0	34
TOTAL	101	126	111	143	174	168	0	0	0	0	0	0	823
Owner Surrendered													
Dogs	22	27	22	22	20	22	0	0	0	0	0	0	135
Cats	40	24	14	167	73	71	0	0	0	0	0	0	389
Other	1	5	0	2	4	5	0	0	0	0	0	0	17
TOTAL	63	56	36	191	97	98	0	0	0	0	0	0	541
Owner Status Refused													
Unsocialized pets that have lived on the person's property 14 days or more, but the person denies ownership.													
Dogs	0	0	0	0	0	0	0	0	0	0	0	0	0
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
WILDLIFE HANDLED													
Incoming													
Live	1	2	12	11	7	16	0	0	0	0	0	0	49
Doa	4	4	8	4	8	6	0	0	0	0	0	0	34
TOTAL	5	6	20	15	15	22	0	0	0	0	0	0	83
Outgoing													
Doa	4	4	8	4	8	6	0	0	0	0	0	0	34
Euthanized (sick/inj)	1	2	11	4	4	14	0	0	0	0	0	0	36
Died	0	0	0	1	0	0	0	0	0	0	0	0	1
Bat-Rabies check	0	0	0	0	0	1	0	0	0	0	0	0	1
Released/Transferred	0	0	0	6	3	1	0	0	0	0	0	0	10
TOTAL	5	6	19	15	15	22	0	0	0	0	0	0	82
OUTGOING ANIMALS													
Total Animals Out, incl all categories below													
Dogs	73	90	75	84	93	83	0	0	0	0	0	0	498
Cats	86	90	67	107	213	185	0	0	0	0	0	0	748
Other	13	24	11	12	7	8	0	0	0	0	0	0	75
Wild	5	6	19	14	15	22	0	0	0	0	0	0	81
Died, esc, stolen	2	1	1	7	3	5	0	0	0	0	0	0	19
TOTAL	179	211	172	217	328	298	0	0	0	0	0	0	1,421
Animals Adopted													
Dogs	20	30	20	29	34	35	0	0	0	0	0	0	168
Cats	41	56	29	26	96	104	0	0	0	0	0	0	352
Other	12	13	9	11	10	6	0	0	0	0	0	0	61
TOTAL	73	99	58	66	140	145	0	0	0	0	0	0	581
Animals Transferred													
Dogs	6	4	11	7	6	1	0	0	0	0	0	0	35
Cats	18	10	14	41	83	24	0	0	0	0	0	0	190
Other	0	0	1	6	0	2	0	0	0	0	0	0	9
Total	24	14	26	54	89	27	0	0	0	0	0	0	234
Animals Reclaimed													
Dogs	25	30	24	24	34	23	0	0	0	0	0	0	160
Cats	2	0	3	3	2	1	0	0	0	0	0	0	11
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	27	30	27	27	36	24	0	0	0	0	0	0	171
Animals DOA													
Dogs	4	11	4	5	3	7	0	0	0	0	0	0	34
Cats	12	16	11	22	10	22	0	0	0	0	0	0	93
Other	4	14	8	5	8	6	0	0	0	0	0	0	45
TOTAL	20	41	23	32	21	35	0	0	0	0	0	0	172
All Euthanasia, Died, Escaped, Stolen (from pg 2)													
Dogs	18	15	16	19	15	17	0	0	0	0	0	0	100
Cats	11	8	10	12	15	33	0	0	0	0	0	0	89
Other	2	3	12	4	7	16	0	0	0	0	0	0	44
Died, esc, stolen	2	1	1	7	3	5	0	0	0	0	0	0	19



Joint Animal Services Commission Director's report

July 10th, 2023

Operations

Surgery Suite

We have officially started doing surgeries in the new medical building. On our first day, we completed 20 cat spay/neuter surgeries. We have since had 2 more surgery days for a total of 50 s/n surgeries and 1 leg amputation. We have several more days scheduled in July, and consistently twice a week in August. While we currently still do not have any applicants for the veterinary position, we have been contracting with both a veterinarian and licensed veterinary technician so we can still perform surgeries while recruiting for both positions. We are also offering volunteer positions in the clinic as veterinary assistants, currently, we have two volunteers who are helping, including our very own Jo MacGugan.

City and County Managers' Meeting

In June, we presented all the findings from the Capital Facilities Plan and the Facilities Assessment with city and county managers. We spoke about the condition of the building and invited all of their elected officials for a tour.

Olympia City Council Tour

On June 27th, five City Council members from the City of Olympia came for a tour of the facility and to learn more about our programs. They were also able to observe our surgery suite in action, visiting on one of our surgery days.

Best Friends' National Adoption Weekend

We had an amazing adoption event on June 30th and July 1st. Thanks to a grant from Best Friends Animal Society we were able to reduce adoptions to \$25 for all dogs and cats on those days. In total, we had 28 adoptions - 22 cats, and 6 dogs, including longtime residents Maybelline and Bandit.





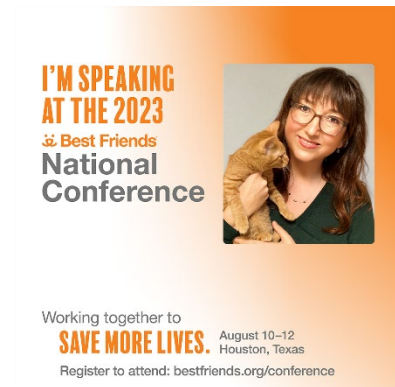
Joint Animal Services Commission Director's report

TCSO Quarterly Communications Meeting

Since last year, JAS and TCSO have been meeting quarterly to make sure everyone has the latest updates on operations and to discuss any concerns. We have our next quarterly communications meeting set for August 16th.

Best Friends National Conference

I am excited to announce that I have been selected to present at the Best Friends National Conference in August. My session focuses on *Combating a Toxic Work Environment through Systemic Change* where I will be talking about tools and processes you can use to create long-term systemic change throughout your organization.





Joint Animal Services Commission Director's report

Happy Tails

Maybelline is a 2.5 year old terrier mix that came in as a stray to JAS back in February. She was adopted last weekend during the adoption event.

"We adopted Maybelline at the Best Friends National Adoption Weekend Event. She now goes by Nova Lee! She's enjoying her new furrever home here in Lacey on 20 acres with her new furry friend Vince and me!! We are ecstatic with her obedience and playful character. She's very well-behaved and sticks right to my side when doing yard work. She's a snuggler on the couch and I am proud of her as a dog owner. We are so happy thanks JAS."

