

**JOINT ANIMAL SERVICES COMMISSION
MEETING AGENDA
SEPTEMBER 12, 2022 AT 5:30PM
IN-PERSON AND REMOTE MEETING
CITY OF LACEY – COUNCIL CHAMBERS
420 COLLEGE STREET SE, LACEY, WA 98503**

In-person attendance: Lacey City Council Chambers, 420 College St SE, Lacey WA 98503

Remote attendance: You may register in advance to view and/or provide public comment at the JASCOM meeting by watching live on Zoom.

https://us02web.zoom.us/webinar/register/WN_T4K_97YCT4ysCWkaN5BUuQ

The public may also listen to the meeting by dialing toll-free:
(888) 788-0099 - **Webinar ID: 830 0344 2886**

Watch live or as a recording on [YouTube](https://youtu.be/YNByDLYxzMs): <https://youtu.be/YNByDLYxzMs>

CALL TO ORDER:

1 ROLL CALL:

Board Members:

- Lisa Parshley, City of Olympia – Chair
- Carolina Mejia-Barahona, Thurston County – Vice Chair
- Ed Kunkel, City of Lacey
- Peter Agabi, City of Tumwater
- Richard Blinn, Thurston County Humane Society
- Jo MacGugan, Feline Friends of Olympia

Animal Services Staff:

- Sarah Hock, Executive Director

City of Lacey Staff:

- Shannon Kelley-Fong, Assistant City Manager
- Ryan Andrews, Community Development Planning Manager
- Ashley Smith, Design and Construction Manager

2 APPROVAL OF AGENDA

3 APPROVAL OF CONSENT AGENDA

- A. Approval of the August 1, 2022, Meeting Minutes**

- i. Attachment:
 1. *August 1, 2022, Meeting Minutes*

B. Approval of August 2022 Shelter Statistics

- i. Attachment:
 1. *August 2022 Shelter Statistics*

4 PUBLIC COMMENT:

To provide public comment by Zoom, please use the “raise your hand” function.
To provide public comment by phone, please press *9.

5 DISCUSSION ITEMS:

- i. Initial findings from the Capital Facilities Plan Project – Ryan Andrews and Ashley Smith
- ii. Next steps for JASCOM veterinary appointed position- interview process
 1. Attachment:
 - a. Letter recommending next steps
 - b. Letter of Interest and resume

6 ACTION ITEMS:

7 STAFF PRESENTATION/REPORTS:

8 DIRECTOR’S REPORT:

- i. Director’s Report
 1. Attachment:
 - a. *Director’s Report*
- ii. Happy Tails

9 ADJOURNMENT

VISION:

Our vision is to build a safe and humane community for humans and animals.

MISSION:

To foster an environment of respect, responsibility, and compassion for all animals through learning, legislation and leadership.

GOALS:

- Ensure and advocate for animal welfare.
- Promote public safety.
- Support responsible animal ownership.

MINUTES OF THE JASCOM MEETING AND RETREAT
August 1st, 2022
In-Person and Remote JASCOM Meeting

MEMBERS PRESENT: Lisa Parshley, City of Olympia, Carolina Mejia-Barahona, Thurston County; Peter Agabi, City of Tumwater; Dick Blinn, Thurston County Humane Society; Jo MacGugan, Feline Friends of Olympia

STAFF PRESENT: Sarah Hock, Executive Director
Liz McQueen, Animal and Veterinary Care Manager

STAFF LIAISON: Shannon Kelley-Fong, Assistant City Manager

MEETING BEGAN: 5:30 PM meeting called to order by Chair Parshley.

APPROVAL OF AGENDA: COMMISSIONER MEJIA MOVED THAT THE AGENDA BE ACCEPTED. COUNCIL MEMBER AGABI SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CONSENT AGENDA: COUNCIL MEMBER AGABI MOVED THAT THE CONSENT AGENDA BE ACCEPTED. COMMISSIONER MEJIA SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: NONE

DISCUSSION ITEMS: NONE

ACTION ITEMS: MUNICIPAL CODE CHANGES TO SUPPORT A COMMUNITY CAT PROGRAM

Sarah Hock presented to JASCOM recommending updated definitions and language changes to municipal code in all jurisdictions to support a lifesaving community cat program. Along with the recommended language changes, Hock presented a draft letter from JASCOM to the jurisdictions recommending the changes to Thurston County, Olympia, Lacey, and Tumwater. Discussion ensued.

MEMBER BLINN MOTIONED TO ACCEPT THE JASCOM LETTER RECOMMENDING ORDINANCE CHANGES TO SUPPORT COMMUNITY CATS AS DRAFTED. COUNCIL MEMBER AGABI SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Hock will finalize the letter and send them to each jurisdiction as requested.

STAFF PRESENTATIONS: NONE

DIRECTOR'S REPORT: DIRECTOR'S REPORT

Sarah Hock presented the director's report highlighting operational updates including a new field mentorship and a donation from Costal Farm and Ranch.

ADJOURNMENT: Meeting adjourned at 6:03 PM

NEXT MEETING: Monday, September 12 at 5:30 PM, In-Person and Virtual Meeting

Animal Services Shelter Statistics 2022

22-Aug 21-Aug

Total Animals Received (live and doa)

Dogs	88	89
Cats	141	153
Other	9	19
Wild	8	21
TOTAL	246	282

Custody-Misc Reasons

Dogs	1	2
Cats	0	0
Other	0	0
TOTAL	1	2

Strays Received

Dogs	62	53
Cats	120	113
Other	8	7
TOTAL	190	173

Owner Surrendered

Dogs	25	34
Cats	21	40
Other	2	11
TOTAL	48	85

Owner Status Refused

Dogs	0	0
Cats	0	0
Other	0	0
TOTAL	0	0

WILDLIFE HANDLED

Incoming

Live	3	18
Doa	5	4
TOTAL	8	22

Outgoing

Doa	5	3
Euthanized (sick/inj)	3	15
Died	0	0
Bat-Rabies check	0	1
Released/Transferred	0	3
TOTAL	8	22

Total Animals Out, incl all categories below

Dogs	91	86
Cats	122	111
Other	21	36
Wild	8	1
Died, esc, stolen	4	6

TOTAL	246	240
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Animals Adopted

Dogs	36	21
Cats	86	59
Other	16	14
TOTAL	138	94

Animals Transferred

Dogs	3	2
Cats	11	5
Other	1	3
Total	15	10

Animals Reclaimed

Dogs	29	33
Cats	5	6
Other	2	0
TOTAL	36	39

Animals DOA

Dogs	2	11
Cats	9	12
Other	6	6
TOTAL	17	29

All Euthanasia, Died, Escaped, Stolen (from pg 2)

Dogs	21	18
Cats	11	24
Other	4	19
Died, esc, stolen	4	6
Total	40	67

22-Aug	21-Aug
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EUTHANASIA, DIED, ESCAPED, STOLEN

Animals Euthanized

Unhealthy/Untreatable

Dogs	20	14
Cats	5	20
Other	4	17

Treatable - Rehabilitatable

Dogs	1	0
Cats	5	2
Other	0	0

Treatable - Manageable

Dogs	1	4
Cats	0	2
Other	0	0

Healthy

Dogs	0	0
Cats	0	0

	Other	0	2
	SUB-TOTAL	36	61
Owner Request (E5)			
	Dogs	20	14
	Cats	5	7
	Other	1	2
	SUB-TOTAL	26	23
TOTAL EUTHANASIA		36	61
Died At Shelter		4	6
Escaped/Stolen		0	0
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Animals Currently			
Court Involved			
	Dogs	0	0
	Cats	0	0
	Other	0	0
Field Response			
	Olympia	46	50
	Lacey	57	51
	Tumwater	11	13
	Thurston County	89	84
	JBLM	1	2
	Other	0	0
	Yelm	5	10
	TOTAL	209	210
PDD/DD Appeals		0	0

Unhealthy/Untreatable														
Dogs	12	17	17	18	14	21	16	20	0	0	0	0	135	66
Cats	8	6	12	7	13	10	11	5	0	0	0	0	72	76
Other	1	4	6	5	6	11	8	4	0	0	0	0	45	52
Treatable - Rehabilitatable														
Dogs	1	0	0	3	1	2	0	1	0	0	0	0	8	2
Cats	0	1	1	1	1	6	1	5	0	0	0	0	16	9
Other	0	0	0	1	0	0	0	0	0	0	0	0	1	0
Treatable - Manageable														
Dogs	0	0	1	1	0	0	0	1	0	0	0	0	3	9
Cats	2	3	0	0	0	0	0	0	0	0	0	0	5	6
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Healthy														
Dogs	0	0	0	0	0	0	0	0	0	0	0	0	0	4
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	2
SUB-TOTAL	24	31	37	36	35	50	36	36	0	0	0	0	285	228
Owner Request (E5)														
Dogs	11	13	19	12	11	18	14	20	0	0	0	0	118	103
Cats	8	3	13	7	9	9	7	5	0	0	0	0	61	59
Other	0	2	2	1	0	1	0	1	0	0	0	0	7	10
SUB-TOTAL	19	18	34	20	20	28	21	26	0	0	0	0	186	172
TOTAL EUTHANASIA	24	31	37	36	35	50	36	36	0	0	0	0	285	228
Died At Shelter	1	0	0	0	0	0	1	4	0	0	0	0	6	25
Escaped/Stolen	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIELD AND OTHER SERVICES														
Animals Currently Court Involved														
Dogs	0	1	1	0	1	2	0	0	0	0	0	0	5	1
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Field Response														
Olympia	38	29	53	42	39	47	54	46	0	0	0	0	348	377
Lacey	37	32	54	46	25	49	60	57	0	0	0	0	360	416
Tumwater	11	8	15	11	9	18	19	11	0	0	0	0	102	152
Thurston County	71	67	109	97	66	86	76	89	0	0	0	0	661	535
JBLM	1	3	4	3	2	0	1	1	0	0	0	0	15	13
Other	3	2	4	0	0	2	2	0	0	0	0	0	13	24
Yelm	10	8	7	10	5	5	6	5	0	0	0	0	56	605
SUB TOTAL	161	141	239	199	141	207	218	209	0	0	0	0	1,555	2,122
PDD/DD Appeals	0	1	1	1	1	0	0	0	0	0	0	0	4	0



Joint Animal Services Commission

September 12th, 2022

Joint Animal Services Commission,

I am making the recommendation to move Victoria Smith, DVM to the next step of the appointment process of the Joint Animal Services Commission. The next step would be an interview of the candidate. The interview can be conducted two ways:

- JASCOM conducts the interview at the October 3rd meeting.
- Interview panel consisting of the JASCOM Chair, one JASCOM member, and JAS Director. The panel would make a recommendation to JASCOM following the interview.

Dr. Smith has almost twenty years of experience as a veterinarian in both a private practice and shelter medicine.

I have included for your review:

- Letter of Interest from Dr. Smith
- Dr. Smith's curriculum vitae

Thank you for your review and consideration.

Sincerely,

Sarah Hock, Executive Director.

Victoria L. Smith, DVM

24 July 2022

Joint Animal Services
3120 Martin Way E
Olympia WA 98506

Dear Sarah Hock:

I am interested in applying for the open veterinarian position on the Joint Animal Services Commission (JASCOM). I have almost 20 years of experience as a veterinarian in small and mixed animal private practice, emergency and shelter medicine and military experience as a field veterinarian and preventative medicine officer. My goals are to help our local community by improving the lives of animals in our area, as well as stewarding the profession. Public health and public service are paramount to a thriving society. I would like to volunteer to serve Thurston County on the JASCOM.

Sincerely,



Victoria L. Smith, DVM

VICTORIA LOGAN SMITH

8247 Chestnut Hill Drive SE, Olympia WA 98513 | 509-895-4153 | Vetvicky01@gmail.com

EDUCATION

Texas A&M University College of Veterinary Medicine

Doctor of Veterinary Medicine

May 2004

Honors: Graduated Summa Cum Laude

University of Florida College of Veterinary Medicine M.S. Veterinary Forensic Science

May 2021

Master of Science – Veterinary Forensic Science

Seattle Pacific University

B.A. in English

May 1987

AWARDS

Washington State Veterinary Medical Association Veterinarian of the Year

2018

Promoted to Lieutenant Colonel

July 2018

US Army and Air Force Achievement and Commendations

Multiple dates

Simmons & Associates Educational Trust Fund

Sep 2003-May 2004

Strategic Air Command Intelligence Officer of the Year

Mar 1991

VETERINARY EXPERIENCE

Deschutes Animal Clinic

Jan 2021 – present

Small Animal Medicine and Surgery Associate

Yelm Veterinary Hospital

Apr 2020 – Jan 2021

Small Animal Medicine and Surgery Associate

Steamboat Animal Hospital, Olympia WA

Dec 2011 – May 2019

Small Animal Medicine and Surgery Associate

Tacoma Humane Society Animal Shelter, Tacoma WA

Jan 2011 – Dec 2011

Shelter Medicine and Surgery Veterinarian

Mountain View Veterinary Hospital, Lacey WA

Sept 2008 – Jan 2011

Small Animal Medicine and Surgery Associate

Yakima Pet Emergency, Yakima WA

Jan 2008 – Aug 2008

Small Animal Emergency Veterinarian

Terrace Heights Family Pet Clinic, Yakima WA

Jan 2008 – Aug 2008

Small Animal Medicine and Surgery Associate

Mapleway Veterinary Clinic, Selah WA,

Oct 2007 – Jan 2008

Mixed Animal Medicine and Surgery Associate

Parker Road Veterinary Hospital, Wylie TX,

May 2004 – Oct 2007

Mixed Animal Medicine, Surgery, Emergency and Ambulatory Associate

Preston-Royal Animal Hospital, Dallas TX and others

May 1997 – Sep 2000

Veterinary Surgical and Emergency Technician

MILITARY EXPERIENCE

7362nd Veterinary Detachment, Joint Base Lewis McChord

Aug 2020 – Present

Officer-In-Charge

149th MDVSS, Camp Arifjan, Kuwait (active duty)

Jun 2019 – Apr 2020

Commander (deployed Kuwait/Iraq/Qatar/Jordan)149th MDVS, Joint Base Lewis McChord WA**Commander (Reserve)**

Formerly Executive Officer and Chief, Surgical and Medical team, Field Veterinarian

August 2012 – Jun 2019109th MDVS, Garden Grove CA**Field Veterinarian**

New accession into Army Veterinary Corps

July 2010 – Aug 2012457th Fighter Squadron, NAS JRB Ft Worth TX (USAFR)**Squadron Intelligence Officer**

Provided target materials and intelligence for pilots to strike targets in Afghanistan and support the Sept 11th War plan

Aug 2001 – Aug 2004

HQ USCENTCOM/J2 (USAFR)

Bomb Damage Assessment (BDA) Analyst

Reported damage assessments from Naval Carrier Group strike fighters on Iraqi targets

Aug 1999 – Aug 2001

USAF Academy Liaison Officer, Memphis TN (USAFR)

Liaison Officer**Aug 1994 - Aug 1995**49th Fighter Squadron, Holloman AFB NM (USAF)**Squadron Intelligence Officer**

Briefed and provided mission planning for fighter pilots for routine and Special Category (SPECAT) strike missions for contingency operations including the Middle East, Eastern Europe, Russia and Central America

Feb 1991 - Sep 1993

HQ Strategic Air Command, Offutt AFB NE (USAF)

Intelligence Plans Officer

Provided intelligence and targeting inputs and staffing for the United States Strategic Integrated Operations Plan (SIOP), the nuclear war plan, as well as conventional and contingency nuclear targeting

Feb 1989– Feb 1991

544 Strategic Intelligence Wing (USAF)

Command, Control and Communications Intelligence Analyst

Provided analysis of strategic threats including mobile targets, leadership, and communications for nuclear and conventional targeting of the Former Soviet Union, Eastern Europe, China, the Middle East, Africa and Central America

Sep 1988-Feb 1989

Commissioned Mar 1988 (2LT, USAF)

Intelligence Applications Officer

Officer Training School (Lackland AFB), Intelligence Applications and Targeting courses (Goodfellow AFB, TX)

MEMBERSHIPS

American Veterinary Medical Association

Washington State Veterinary Association

Nationally accredited Veterinarian (USDA)

Evergreen Golden Retriever Rescue (former Board Member)

Golden Bond Retriever Rescue (Foster)



Joint Animal Services Commission Director's report

September 12, 2022

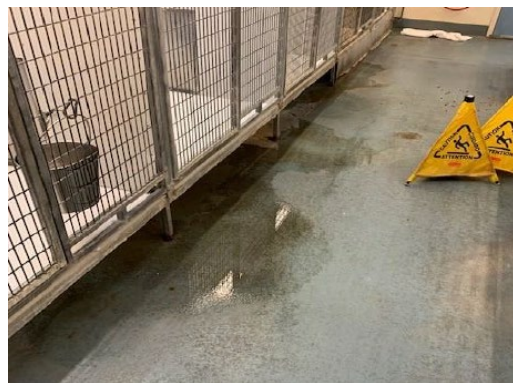
Operations

Kennels

The dog kennels in adoption, stray, and isolation are failing. The kennels are completely rusting out from the underneath. Stainless steel drain liners are not supported in all areas due to the degraded drain gutters. Most of the caulking at seams and drain liner laps has failed and is allowing water through, which is most evident at drain terminations.

Animal waste-contaminated water is leaking out onto the floor, creating a slip hazard and direct contact with waste for staff and patrons. The slow leaks at the drain terminations allow water to drip onto the floor for hours after the rinsing is complete. As seen in the photos, there is no material underneath in some areas for new caulking to adhere to, making repairs to the drain system as it is installed not possible.

The estimated cost to replace the kennel systems is \$500,000 - \$600,000 including labor.





Joint Animal Services Commission Director's report

TCSO

JAS and City of Lacey staff met with the Thurston County Sheriff's office to establish quarterly meetings and open the lines of communication between the two departments.

Staffing

We have made two contingent offers for Animal Services Field Officers and expect them to complete the hiring process by mid-October. Our internal candidate, Caitlin Northrup, recently completed the hiring process and she has officially become an FSO II.

First Aid Certification

The staff recently completed their first aid and CPR certification. This is an important step as JAS is considered a first responder during for natural disasters.

Happy Tails

Waffles was a 4 year old Pointer mix. He had been at the shelter for almost a year. He had a lot of energy and unfortunately couldn't go to a home with other animals due to his previous history. One day a couple came in and asked to see the dog that has been at the shelter the longest. They had two acres and their entire property was fenced. Here is a recent note from his adopters:

"We wanted to update all of you on Waffles' progress this past month.

He is settling in on the property. While we have 2 acres, he is getting along with the dogs that border our property. He hasn't been aggressive with any of them... He only sniffs them through the fence. He enjoys hunting the rabbits, squirrels and deer every day. The neighbors that take their daily walks by the property always stop to give him a friendly pet.

At night he comes in and goes right to sleep in his bed. He doesn't move from his bed until we get up and then charges outside to sniff out the grounds for the rabbits and squirrels."

