

**JASCOM MEETING AGENDA
December 7, 2017, 5:30 p.m.
City of Lacey Executive Boardroom**

PROPOSED AGENDA

MEMBERS PRESENT: Nicole Hill, City of Tumwater; Jessica Bateman, City of Olympia; Jason Hearn, City of Lacey; John Hutchings, Thurston County, Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians

MEMBERS EXCUSED:

STAFF PRESENT: Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Erika Johnson, Supervisory Field Services Officer; Mark Ivanoff, Data & Systems Management Officer

STAFF LIAISON: Candace Bock, City of Lacey Liaison

APPROVAL OF AGENDA:

PUBLIC COMMENT:

APPROVAL OF MINUTES:

ACTION ITEMS:

Budget Hearing

Revised Budget 2018

DISCUSSION ITEMS:

JBLM

ORGANIZATIONAL DEVELOPMENT:

Assessment Report

Retreat Dates Discussion

STAFF PRESENTATION/REPORT:

Update Cases - Erika

DIRECTOR'S REPORT:

SHELTER STATISTICS:

ADJOURNMENT



Vision: Our vision is to build a safe and humane community for humans and animals

Mission: To foster an environment of respect, responsibility, and compassion for all animals through learning, legislation and leadership

Goals: Ensure and advocate for animal welfare, Promote public safety, Support responsible animal ownership



MINUTES OF THE JASCOM MEETING
December 7, 2017, 5:30 p.m.
City of Lacey Executive Boardroom

- MEMBERS PRESENT:** Nicole Hill, City of Tumwater; John Hutchings, Thurston County; Rachel Young, City of Lacey; Doug Howie, Thurston County Humane Society.
- MEMBERS EXCUSED:** Kristin Ripka, South Sound Veterinarians; Jessica Bateman, City of Olympia; Jason Hearn, City of Lacey
- STAFF PRESENT:** Ric Torgerson, Executive Director; Mark Ivanoff, Systems & Data Coordinator; Heather Leu, Shelter Manager; Erica Johnson, Lead Field Officer.
- STAFF LIAISON:** Candice Bock, City of Lacey Liaison.
- PUBLIC PRESENT:** None
- MEETING BEGAN:** The meeting was called to order at 5:32 p.m. by Chair Hill.
- APPROVAL OF AGENDA:** MEMBER HUTCHINGS MOVED THAT THE AGENDA BE ACCEPTED AS WRITTEN. MEMBER HOWIE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- PUBLIC COMMENT:** Chair Hill opened up the meeting to public hearing. No public was in attendance so Chair Hill closed public hearing.
- APPROVAL OF MINUTES:** MEMBER HUTCHINGS MOVED THAT THE MINUTES BE ACCEPTED AS WRITTEN. MEMBER HOWIE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- ACTION ITEMS:** Executive Director Ric Torgerson presented changes to the budget which consisted of an addition of a \$25,000 grant from The Dawkins Trust. The money was added into the beginning balance as revenue and then was expensed through the grant portion of the budget. The budget was presented to the board for a vote. Member Hutchings moved to accept the proposed 2018 budget and member Young seconded the motion. The 2018 budget was approved unanimously.
- DISCUSSION ITEMS:** Executive Director Ric Torgerson opened discussions on JBLM. He worked through the calculations, with the board, showing expenses and revenue related to the contract with JBLM. Questions were raised about the total revenue numbers and Executive Director Ric Torgerson explained his calculations used to calculate totals. The cost of caring for animals along with money from reclaims /adoptions were also added to the conversation.
- Questions were also raised about officer time taken away from jurisdictions while they are at JBLM. There were also concerns regarding kennel space, levels of service, and status of animals picked up from JBLM. The board agreed that some side bars needed to be added to the contract to reduce the likely hood of problems that may result from working with JBLM. These side bars could include times of service offered and specific pickup points for animals.

Executive Director Ric Torgerson along with Kathleen explained why JBLM no longer worked with Tacoma Humane and that the inability for the MP's on base to move animals would make specific pickup points difficult to achieve.

Executive Director Ric Torgerson was assigned to find out how long contract changes would take on the JBLM side. Chair Hill would like to wait for the Strategic Planning Meetings to make finally agreements on JBLM Contract.

ORG DEVELOPMENT: Kathleen Olson presented her Assessment Summary to the Board. She went over recommended strategies for the shelter as well as a wish list from staff. The presentation was received well by the Board.

STAFF PRESENTATION: Officer Johnson shared updates on several cases both that have concluded and were ongoing. Chair Hill requested that the Board be informed about any press relevant to cases that Joint Animal Services were working on.

DIRECTOR'S REPORT: Executive Ric Torgerson touched on his report that he provided to the Board.

SHELTER STATISTICS: Given to each member as a handout.

NEXT MEETING: January 4, 2017

MEETING ADJOURNED: Chair Nicole Hill adjourned the meeting at 7:02 p.m.

Chair, Joint Animal Services Commission

