

JASCOM MEETING AGENDA
February 1, 2018, 5:30 p.m.
City of Lacey Executive Boardroom

MEMBERS PRESENT: John Hutchings, Thurston County; Lisa Parshley, City of Olympia; Cynthia Pratt, City of Lacey; Michael Althausen; City of Tumwater; Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians

MEMBERS EXCUSED:

STAFF PRESENT: Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Erika Johnson, Supervisory Field Services Officer; Mark Ivanoff, Data & Systems Management Officer

APPROVAL OF AGENDA:

PUBLIC COMMENT:

APPROVAL OF MINUTES:

ACTION ITEMS:

Election of Officers

DISCUSSION ITEMS:

Staffing Retirements/Recruitments

Audit

ORGANIZATIONAL DEVELOPMENT:

STAFF PRESENTATION/REPORT:

Update Cases - Erika

DIRECTOR'S REPORT:

SHELTER STATISTICS:

ADJOURNMENT:

Vision: Our vision is to build a safe and humane community for humans and animals

Mission: To foster an environment of respect, responsibility, and compassion for all animals through learning, legislation and leadership

Goals: Ensure and advocate for animal welfare, Promote public safety, Support responsible animal ownership

MINUTES OF THE JASCOM MEETING
February 1, 5:30 p.m.
City of Lacey Executive Boardroom

MEMBERS PRESENT: Michael Althausser, City of Tumwater; Lisa Parshley, City of Olympia; Cynthia Pratt, City of Lacey; John Hutchings, Thurston County, Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians.

MEMBERS EXCUSED: None

STAFF PRESENT: Ric Torgerson, Executive Director; Mark Ivanoff, Systems & Data Coordinator; Heather Leu, Shelter Manager; Erica Johnson, Lead Field Officer.

STAFF LIAISON: Candice Bock, City of Lacey Liaison.

PUBLIC PRESENT: None

MEETING BEGAN: The meeting was called to order at 5:34 p.m. by Member Howie who was acting as Chair until the board nominated and voted in a new Chair.

APPROVAL OF AGENDA: MEMBER PRATT MOVED THAT THE AGENDA BE ACCEPTED AS WRITTEN. MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: MEMBER PARSHLEY MOVED THAT THE MINUTES BE ACCEPTED AS WRITTEN. MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS: Member Howie nominated Member Hutchings as new Chair and was voted in unanimously. Member Parshley nominated herself for Co-Chair and was voted in unanimously.

DISCUSSION ITEMS: Executive Director Torgerson gave the Board an update on staff changes including the new staff changes and two retiring officers. He also relayed to the Board that Joint Animal Services was undergoing an Audit and that everything associated with that event was going well with no issues.

Member Pratt mentions that she would like a written coordinated plan in place in the unlikely event of a major disaster. This plan would include domestic animal and equestrian support. Member Pratt suggested that we partner with local Veterinarians in this endeavor. Executive Director Torgerson was tasked with gathering information for this plan.

Chair Hutchings mentioned that he would like to see more PSA's in regards to monthly events. He also mentioned Shelter Buddies which is a program that encourages grade school kids to read books to shelter dogs and was wondering if we could do something similar. Executive Director Torgerson said he would look into the program and the feasibility of adopting the program.

ORG DEVELOPMENT:

STAFF PRESENTATION: Heather Leu shared with the board the latest on the Strep-Zoo outbreak we had at the shelter. She explained the decision to quarantine the dogs and to suspend adoptions to the public.

Mark Ivanoff gave the Board a progress update on the Online Licensing Portal. He shared his collaboration with the city to get this project finished.

Erika Johnson gave updates on several ongoing as well as closed cases she has been working on.

DIRECTOR'S REPORT: Executive Director Torgerson handed out his director's report to the board. His report included information on the shelter quarantine, Capital projects, and staffing changes.

SHELTER STATISTICS:

NEXT MEETING: March 1, 2017

MEETING ADJOURNED: Chair Hutchings adjourned the meeting at 6:40 p.m.

Chair, Joint Animal Services Commission