

JOINT ANIMAL SERVICES MEETING AGENDA

Thursday, July 7, 2016; 5:30 pm
(City of Lacey Executive Boardroom)

1. **CALL TO ORDER**

2. **AGENDA:**
July 7, 2016

3. **PUBLIC COMMENT** (10 minutes)

4. **MINUTES OF THE LAST MEETING:**
June 9, 2016

5. **ACTION ITEMS:**
None

6. **CORRESPONDENCE:**

7. **DISCUSSION ITEMS:**
Fees

8. **STAFF MEMBER PRESENTATION:**
None

9. **DIRECTOR'S REPORT**

10. **SHELTER STATISTICS:**
Donations and Grants Report
June 2016, year to date

11. **ADJOURN**

MINUTES OF THE JASCOM MEETING
June 9, 2016, 5:30 p.m.
City of Lacey Executive Boardroom

- MEMBERS PRESENT:** Jeff Gadman, City of Lacey; Nicole Hill, City of Tumwater; Jessica Bateman, City of Olympia; Sandra Romero, Thurston County; Kristin Ripka, South Sound Veterinarians
- MEMBERS EXCUSED:** Doug Howie, Thurston County Humane Society
- STAFF LIAISON:** Liz Gotelli, Lacey Director of Human Resources and Public Affairs
- STAFF PRESENT:** Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Deanna Johnson, Data and Systems Coordinator
- PUBLIC PRESENT:** none
- MEETING BEGAN:** The meeting was called to order at 5:30 p.m. by Chair Gadman.
- APPROVAL OF AGENDA:** CHAIR GADMAN ADDED BOW WOW BOOGIE TO THE DISCUSSION ITEMS ON THE AGENDA. MEMBER HILL MOVED THAT THE AGENDA BE ACCEPTED WITH THE ADDITION; MEMBER ROMERO SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- Chair Gadman invited members to attend the Lacey City Council meeting following this meeting, as St. Peter's Hospital Pet Partners would be offering a presentation about their pet therapy program.
- PUBLIC COMMENT:** No public was present.
- APPROVAL OF MINUTES:** MEMBER HILL MOVED THAT THE MINUTES BE ACCEPTED WITH ONE EDIT IN PARAGRAPH 4 OF THE DISCUSSION ITEMS: REPLACE "...DUMP THEIR DOGS" WITH "...BE LESS LIKELY TO SURRENDER THEIR DOGS." MEMBER BATEMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- CORRESPONDENCE:** Will be presented with the Director's Report.
- ACTION ITEMS:** None
- DISCUSSION ITEMS:** Fees update proposal: Staff member Deanna Johnson was asked to present the proposal and answer any questions about the suggested fee changes. Members discussed and decided that they would like all the changes, if approved, to go into effect simultaneously Jan. 1, 2017.

The proposed fee changes will be posted at the shelter, on the shelter website and in the local paper, allowing at least two weeks for comment. Members would like a copy emailed to them.

Bow Wow Boogie: Executive Director Torgerson indicated that staff had recommended reorganizing BWB as more of a community event, run by the newly formed partner foundation that is being considered. Member Hill indicated that she feels BWB is already a good community event, but is fine with revamping it. However, she is hesitant to form a partner foundation without more discussion and input from members, primarily concerned with the influence such an organization would have with the existing organization and its mission.

Member Bateman agrees with member Hill about reorganizing BWB, as well as her concerns about forming a partner foundation and believes more discussion is needed.

Member Romero feels that BWB is a good community event in its current format, but would like to discuss forming a partner foundation at the retreat later this year.

Members agreed to postpone BWB until next year, given that no planning has occurred yet this year, and the event is normally held in August/September.

DIRECTOR'S REPORT: Executive Director Torgerson shared photos of how the shelter's reconditioned sign will look when finished. Member Romero expressed concern that the board had not approved the expenditure. Liz Gotelli, Lacey Director of Human Resources and Public Affairs, explained that the board had discussed the need to repair the sign late last year. The funds were included in the capital improvements plan, which had been reviewed and approved by the board, and staff had obtained three bids, following accepted purchasing procedures. Member Romero was satisfied with this response.

Executive Director Torgerson then shared a letter from Centralia Police, thanking Officer Erika Johnson and staff for their help on a cat abuse case, which resulted in charges being filed.

He also shared an email from a complainant, thanking Emergency Response Officer Iris Johnson for her quick and professional response to her case.

SHELTER STATISTICS: Members asked about the cost of housing court case animals, and would like follow up on cost reimbursement. Member Hill indicated that she would like to know what statutes and ordinances apply to impound costs, believing it to be in local ordinance which can be changed if necessary.

NEXT MEETING: July 7, 2016 at 5:30 p.m. at Lacey City Hall Executive Boardroom

MEETING ADJOURNED: Chair Jeff Gadman adjourned the meeting at 6:25 p.m.

Chair, Joint Animal Services Commission



JASCOM BOARD MEETING

Originally presented May 5, 2016

SUBJECT: Change in Animal Services' Fees

RECOMMENDATION: Authorize changing the fees charged for specific services.

STAFF CONTACT: Ric Torgerson, Animal Services Executive Director

ATTACHMENTS: Animal Services Fee List with current and proposed fees

FISCAL NOTE: Proposed fees for services in supported jurisdictions remain favorable in comparison with other similar organizations outside of Thurston County yet within the State of Washington. Though not excessive, these proposed fees are better estimates of current actual costs all of which have increased in the more than 10 years since the current fees were established.

PRIOR REVIEW: April 7, 2016 JASCOM meeting

BACKGROUND:

Animal Services charges fees for specific services provided to pet owners and the public. Most of these fees have not been changed in over a decade and are not commensurate with neighboring jurisdictions. The last increases were in 2011/2012 for license fees, which are not included in this proposal.

ADVANTAGES:

1. Will provide additional revenue to cover the rising costs of providing services.
2. Proposed fees increases are long overdue particularly when considering the time value of money and the increased costs of doing business by cities everywhere.
3. Potentially may decrease the jurisdictions' annual assessment.

DISADVANTAGES:

Some owners or public may not be able to afford the fee for the service they are requesting. This occurs with the current fees and staff work with the customer through fee adjustments, payment agreements or other arrangements.

Animal Services Fees - Current and Proposed

	Cities of Olympia, Lacey, Tumwater and unincorporated Thurston County	All other jurisdictions
<u>RECLAIM FEES</u>	Current / Proposed	Current / Proposed
Cat	\$25 / \$25-\$35-\$45	\$25 / \$37.50-\$52.50-\$67.50
Dog	\$35 / \$25-\$35-\$45	\$35 / \$37.50-\$52.50-\$67.50
	Escalating fee each violation. Cities' ordinances allow contesting.	

Kennel fees per day		
Cat	\$5 / \$10.00	\$5 / \$15.00
Dog	\$8 / \$15.00	\$8 / \$22.50

	Cities of Olympia, Lacey, Tumwater	Any jurisdiction other than the cities of Olympia, Lacey, Tumwater
<u>ADOPTION FEES</u>	Current / Proposed	Current / Proposed
Cat	\$64 / \$70.00	\$62 / \$70.00
Dog	\$81 / \$90.00	\$77 / \$90.00
	\$5 of this increase will be passed to the s/n vet, with the balance to the s/n/meds fund.	
Adoption hold deposit	no fee / \$5.00	no fee / \$5.00
	Applies toward the adoption fee when completed.	

	Cities of Olympia, Lacey, Tumwater and unincorporated Thurston County	All other jurisdictions
<u>OWNER-SURRENDERED ANIMAL</u>	Current / Proposed	Current / Proposed
Adult (6 mos or older)	\$10.00	\$15.00
First puppy or kitten (under 6 mos)	\$5.00	\$7.50
Each additional littermate	\$2.00	\$3.00

Euthanasia only	\$15 / \$25.00	\$22.50 / \$37.50
Cremation only		
Up to 50 lbs	\$15 / \$25.00	\$15 / \$37.50
51 to 75 lbs	\$25 / \$35.00	\$25 / \$52.50
71 to 100 lbs	\$30 / \$40.00	\$30 / \$60.00
over 100 lbs	\$35 / \$45.00	\$35 / \$67.50
Euthanasia and Cremation		
Up to 50 lbs	\$30 / \$50.00	\$37.50 / \$75.00
51 to 75 lbs	\$40 / \$60.00	\$47.50 / \$90.00
71 to 100 lbs	\$45 / \$65.00	\$52.50 / \$97.50
over 100 lbs	\$50 / \$70.00	\$57.00 / \$105.00

	Cities of Olympia, Lacey, Tumwater and unincorporated Thurston County only
Truck fee per officer	Current / Proposed
	\$28 / \$40.00
Trap rental fee	\$10+tax for 3 business days / \$15.00 incl tax for 1 week
	\$4+tax for each addtl day / \$6.00 incl tax for each addtl day

Unless otherwise noted, all prices include tax where applicable

Animal Services Shelter Statistics 2016

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	YTD 15
INCOMING ANIMALS															
Total Animals Received (live and doa)															
	Dogs	126	147	169	202	141	196							981	1,035
	Cats	195	105	125	171	225	303							1,124	1,128
	Other	10	16	28	19	15	9							97	205
	Wild	36	25	17	38	63	58							237	159
	TOTAL	367	293	339	430	444	566	0	0	0	0	0	0	2,439	2,527
Custody-Misc Reasons															
	Dogs	4	7	2	16	3	14							46	43
	Cats	2	0	2	0	0	3							7	8
	Other	0	3	1	1	0	0							5	37
	TOTAL	6	10	5	17	3	17	0	0	0	0	0	0	58	88
Strays Received															
	Dogs	74	92	113	119	91	118							607	575
	Cats	77	59	60	81	133	158							568	596
	Other	1	11	10	9	12	3							46	84
	TOTAL	152	162	183	209	236	279	0	0	0	0	0	0	1,221	1,255
Owner Surrendered															
	Dogs	48	48	54	67	47	64							328	417
	Cats	106	42	52	80	89	126							495	463
	Other	9	2	17	9	3	6							46	84
	TOTAL	163	92	123	156	139	196	0	0	0	0	0	0	869	964
Owner Status Refused															
Unsocialized pets that have lived on the person's property 14 days or more, but the person denies ownership.															
	Dogs	0	0	0	0	0	0							0	0
	Cats	10	4	11	10	3	16							54	61
	Other	0	0	0	0	0	0							0	0
	TOTAL	10	4	11	10	3	16	0	0	0	0	0	0	54	61
WILDLIFE HANDLED															
Incoming															
	Live	11	1	6	18	39	35							110	72
	Doa	25	24	11	20	24	23							127	87
	TOTAL	36	25	17	38	63	58	0	0	0	0	0	0	237	159
Outgoing															
	Doa	25	24	11	20	24	23							127	87
	Euthanized (sick/inj)	8	1	1	7	6	10							33	19
	Died	0	0	0	0	1	2							3	2
	Bat-Rabies check	2	0	0	0	0	1							3	6
	Released/Transferred	1	0	5	10	32	22							70	45
	TOTAL	36	25	17	37	63	58	0	0	0	0	0	0	236	159
OUTGOING ANIMALS															
Total Animals Out, incl all categories below															
	Dogs	116	145	171	201	142	182							957	1,030
	Cats	193	127	119	134	218	292							1,083	1,046
	Other	10	10	26	18	17	9							90	206
	Wild	36	25	17	37	63	58							236	159
	Died, esc, stolen	2	0	0	2	3	2							9	5
	TOTAL	357	307	333	392	443	543	0	0	0	0	0	0	2,375	2,446
Animals Adopted															
	Dogs	25	29	24	37	30	26							171	169
	Cats	47	50	26	34	35	74							266	230
	Other	9	9	18	6	6	6							54	104
	TOTAL	81	88	68	77	71	106	0	0	0	0	0	0	491	503
Animals Transferred															
	Dogs	12	14	29	18	19	35							127	81
	Cats	77	35	33	34	124	98							401	305
	Other	0	0	4	1	6	1							12	1
	Total	89	49	66	53	149	134	0	0	0	0	0	0	540	387
Animals Reclaimed															
	Dogs	43	67	82	98	60	81							431	414
	Cats	8	4	3	10	18	15							58	69
	Other	0	0	0	4	1	1							6	19
	TOTAL	51	71	85	112	79	97	0	0	0	0	0	0	495	502
Animals DOA															
	Dogs	5	4	4	5	7	7							32	42
	Cats	7	8	10	9	13	16							63	64
	Other	0	0	1	1	0	0							2	39
	TOTAL	12	12	15	15	20	23	0	0	0	0	0	0	97	145
All Euthanasia, Died, Escaped, Stolen (from pg 2)															
	Dogs	31	31	32	43	26	33							196	324
	Cats	54	30	47	47	28	89							295	378
	Other	1	1	3	6	4	1							16	43
	Died, esc, stolen	2	0	0	2	3	2							9	5
	Total	88	62	82	98	61	125	0	0	0	0	0	0	516	750

Animal Services Shelter Statistics 2016

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	YTD15
EUTHANASIA, DIED, ESCAPED, STOLEN															
Animals Euthanized															
Not Adoptable (E1)															
Owner	Dogs	6	2	6	6	4	8							32	46
Surrender	Cats	7	6	6	5	2	7							33	65
	Other	0	1	0	2	2	0							5	21
No Room at Intake (E1N)															
Owner	Dogs	0	0	0	0	0	0							0	0
Surrender	Cats	0	0	0	0	0	0							0	0
	Other	0	0	0	0	0	0							0	0
Feral/Wild (E2)															
	Dogs	0	0	0	0	0	0							0	0
	Cats	10	4	11	10	3	16							54	61
	Other	0	0	0	0	0	0							0	0
Sick/Injured (E3)															
	Dogs	1	1	0	1	1	0							4	1
	Cats	5	3	4	12	4	25							53	42
	Other	0	0	0	0	1	0							1	6
After Evaluation (E4)															
	Dogs	5	10	9	9	9	2							44	95
	Cats	4	4	4	3	7	15							37	58
	Other	0	0	0	0	1	0							1	7
After Hold (wild cat) (E6)															
		16	5	11	5	3	10							50	48
	SUB-TOTAL	54	36	51	53	37	83	0	0	0	0	0	0	314	450
Owner Request (E5)															
	Dogs	19	18	17	27	12	23							116	182
	Cats	12	8	11	12	9	16							68	104
	Other	1		3	4	0	1							9	9
	SUB-TOTAL	32	26	31	43	21	40	0	0	0	0	0	0	193	295
	TOTAL EUTHANASIA	86	62	82	96	58	123	0	0	0	0	0	0	507	745
Died At Shelter															
		2	0	0	2	3	2							9	4
Escaped/Stolen															
		0	0	0	0	0	0							0	1
FIELD AND OTHER SERVICES															
Animals Currently															
Court Involved															
	Dogs	...16+(-2)+2	...16+2	...16	...16	...16	...16+10(-10)							14	19
	Cats	(-1)+1	0	0	0	0	0							1	1
	Other	0	3	0	0	0	0							3	18
Field Response															
Regular Staff															
	Olympia	118	147	157	144	121								687	942
	Lacey	154	141	267	110	109								781	694
	Tumwater	24	19	44	29	42								158	258
	Thurston County	98	59	124	153	106								540	602
	Other	0	0	0	0	0								0	2
	SUB TOTAL	394	366	592	436	378	0	0	0	0	0	0	0	2,166	2,498
ERO Hours															
	Olympia	28	46	46	45	61								226	201
	Lacey	61	79	57	65	72								334	133
	Tumwater	10	33	12	28	9								92	59
	Thurston County	49	77	54	65	56								301	237
	Other	0	0	0	0	0								0	4
	SUB TOTAL	148	235	169	203	198	0	0	0	0	0	0	0	953	634
Traps Returned															
		7	9	11	12	6	17							62	71
PDD/DD Appeals															
		0	0	0	0	0	0							0	0