

JASCOM MEETING AGENDA
March 1, 2018, 5:30 p.m.
City of Lacey Executive Boardroom

MEMBERS PRESENT: John Hutchings, Thurston County; Lisa Parshley, City of Olympia; Cynthia Pratt, City of Lacey; Michael Althaus; City of Tumwater; Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians

MEMBERS EXCUSED:

STAFF PRESENT: Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Erika Johnson, Supervisory Field Services Officer; Mark Ivanoff, Data & Systems Management Officer

APPROVAL OF AGENDA:

PUBLIC COMMENT:

APPROVAL OF MINUTES:

ACTION ITEMS:

DISCUSSION ITEMS:

JBLM Agreement

ORGANIZATIONAL DEVELOPMENT:

Review of First Retreat – Paula Dillard

STAFF PRESENTATION/REPORT:

Online Licensing Rollout & Marketing plans – Mark

DIRECTOR'S REPORT:

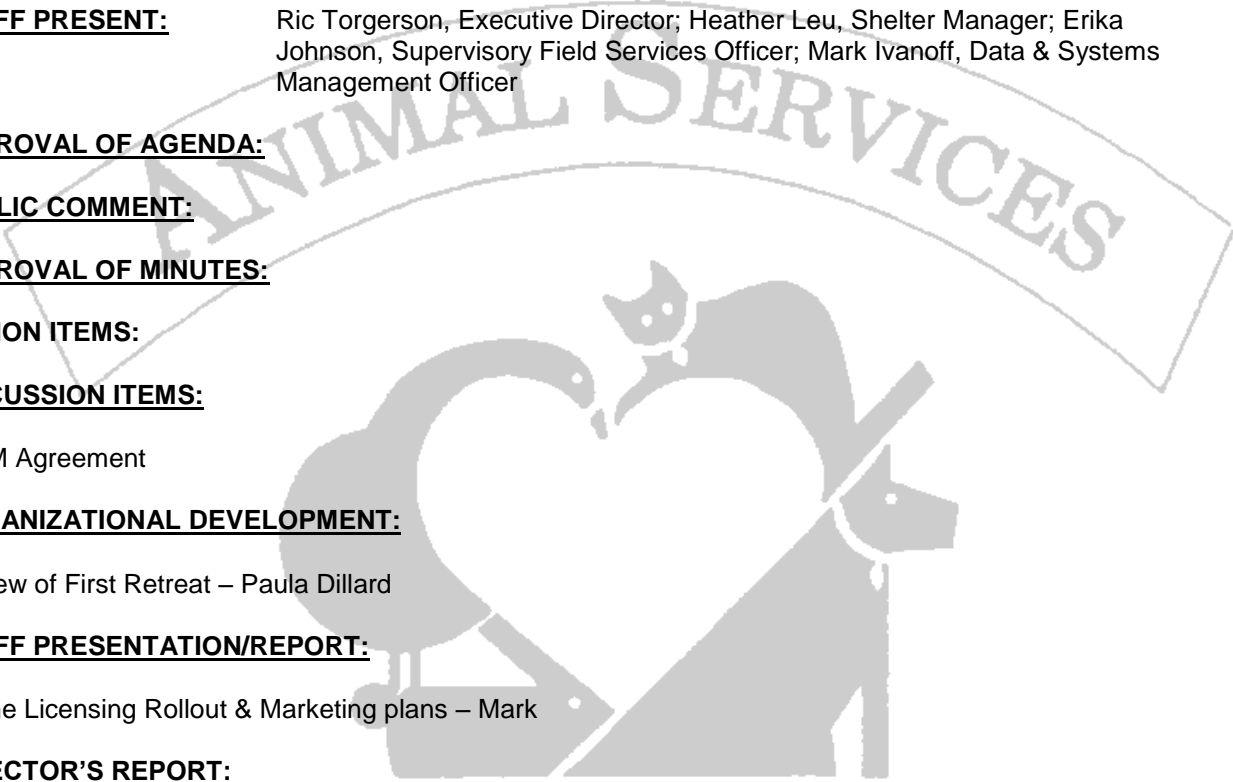
SHELTER STATISTICS:

ADJOURNMENT:

Vision: Our vision is to build a safe and humane community for humans and animals

Mission: To foster an environment of respect, responsibility, and compassion for all animals through learning, legislation and leadership

Goals: Ensure and advocate for animal welfare, Promote public safety, Support responsible animal ownership



MINUTES OF THE JASCOM MEETING
March 1, 5:30 p.m.
City of Lacey Executive Boardroom

- MEMBERS PRESENT:** John Hutchings, Thurston County; Lisa Parshley, City of Olympia; Cynthia Pratt, City of Lacey; Doug Howie, Thurston County Humane Society;
- MEMBERS EXCUSED:** Michael Althausen, City of Tumwater; Kristin Ripka, South Sound Veterinarians.
- STAFF PRESENT:** Ric Torgerson, Executive Director; Mark Ivanoff, Systems & Data Coordinator; Heather Leu, Shelter Manager; Erica Johnson, Lead Field Officer.
- STAFF LIAISON:** Candice Bock, City of Lacey Liaison; Jacob Uwing, City of Lacey.
- PUBLIC PRESENT:** None
- MEETING BEGAN:** The meeting was called to order at 5:32 p.m. by Chair Hutchings.
- APPROVAL OF AGENDA:** MEMBER PARSHLEY MOVED THAT THE AGENDA BE ACCEPTED AS WRITTEN. MEMBER HOWIE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- PUBLIC COMMENT:** None
- APPROVAL OF MINUTES:** MEMBER PRATT MOVED THAT THE MINUTES BE ACCEPTED AS WRITTEN. MEMBER PARSHLEY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- ACTION ITEMS:**
- DISCUSSION ITEMS:** Executive Director Torgerson gave the Board an update on the contract negotiations with JBLM. He answered questions from the board clarifying contract details and responsibilities.
- ORG DEVELOPMENT:** Paula Dillard presented a review of the first retreat. She walked the board and staff through the strengths and weaknesses of the organization that were discussed during the retreat. She also shared improvements that were made along with areas that still needed attention. A tentative retreat is scheduled for the 4th of June from 9am to 2pm.
- STAFF PRESENTATION:** Mark Ivanoff gave the Board a progress update on the Online Licensing Portal. He presented his marketing strategy to the board including advertising on transit buses, online, and community outreach. The tentative launch date is around the middle of April.
- DIRECTOR'S REPORT:** Executive Director Torgerson handed out and shared his report to the board. His report included the continued partnership with MudBay including several marketing events planned to promote and support JAS. He shared the desire of Safe Place of Olympia to offer kenneling for pets of survivors of domestic violence. They have come to JAS for assistance in the planning and design of this endeavor.

Executive Director Torgerson shared staffing updates including the hiring of a temporary front desk assistance as well as a new Field Service Officer. He also shared PSA Marketing and touched on disaster/emergency planning.

SHELTER STATISTICS: 2017 stats as well as 2018 current stats were given to the board.

NEXT MEETING: April 5, 2017

MEETING ADJOURNED: Chair Hutchings adjourned the meeting at 6:53 p.m.

Chair, Joint Animal Services Commission

