

JOINT ANIMAL SERVICES MEETING AGENDA

Wednesday, May 31, 2017; 5:30 pm
(City of Lacey Executive Boardroom)

1. **CALL TO ORDER**
2. **AGENDA:**
May 31, 2017
3. **PUBLIC COMMENT** (10 minutes)
4. **MINUTES OF THE LAST MEETING:**
April 6, 2017
5. **ACTION ITEMS:** NONE
6. **DISCUSSION ITEMS:**
Quarterly Budget Review
7. **ORGANIZATIONAL DEVELOPMENT:**
Mission Vision & Values
8. **STAFF MEMBER PRESENTATION/REPORT:** NONE
9. **DIRECTOR'S REPORT:**
10. **SHELTER STATISTICS/PRIVATE SOURCED FUNDS:**
11. **ADJOURN**

MINUTES OF THE JASCOM MEETING
May 31, 2017, 5:30 p.m.
City of Lacey Executive Boardroom

MEMBERS PRESENT: Nicole Hill, City of Tumwater; Jessica Bateman, City of Olympia; Rachel Young, City of Lacey; John Hutchings, Thurston County, Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians

MEMBERS EXCUSED:

STAFF LIAISON: Absent

STAFF PRESENT: Ric Torgerson, Executive Director; Mark Ivanoff, Systems & Data Coordinator

PUBLIC PRESENT: None

MEETING BEGAN: The meeting was called to order at 5:33 p.m. by Chair Hill.

APPROVAL OF AGENDA: CHAIR HILL MOVED THAT THE AGENDA BE ACCEPTED AS PRESENTED; MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: CHAIR HILL MOVED THAT THE APRIL 6, 2017 MINUTES BE ACCEPTED AS WRITTEN MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS: None

CORRESPONDENCE: None

DISCUSSION ITEMS: Executive Director Torgerson presented the Quarterly Budget Review to the Board. Member Howie questioned amounts of Salaries under Shelter Operations. Executive Director Torgerson commented that he was aware of the misallocation for part time salaries and stated he was looking into rectifying the discrepancy.

ORG DEVELOPMENT: Chair Hill opened up for discussion the organizations Mission, Vision, and Values statements. The Board worked together to create a statement draft using staff recommendations as a guideline. The Board thought it was a good idea to present the draft to the shelter staff for input before voting on it.

STAFF PRESENTATION: None

DIRECTOR'S REPORT: Executive Director Torgerson shared a story regarding a cattle dog that the shelter took guardianship of. Executive Director Torgerson shared a letter that the shelter received regarding the adoption of a rescue cat named Tarantino. The stories were received very well by the board and Executive Director Torgerson promised to share more rescue stories at future board meetings.

SHELTER STATISTICS: None.

NEXT MEETING: July 6, 2017

MEETING ADJOURNED: Chair Nicole Hill adjourned the meeting at 6:54 p.m.

Chair, Joint Animal Services Commission



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