

JOINT ANIMAL SERVICES MEETING AGENDA

Thursday, April 6, 2017; 5:30 pm
(City of Lacey Executive Boardroom)

1. **CALL TO ORDER**

2. **AGENDA:**
April 6, 2017

3. **PUBLIC COMMENT** (10 minutes)

4. **MINUTES OF THE LAST MEETING:**
March 9, 2017

5. **ACTION ITEMS:**

6. **CORRESPONDENCE:**

7. **DISCUSSION ITEMS:**
Retreat follow-up
Organizational priorities
Capital projects

8. **STAFF MEMBER PRESENTATION:**

9. **DIRECTOR'S REPORT**

10. **SHELTER STATISTICS:**

11. **ADJOURN**

MINUTES OF THE JASCOM MEETING
April 6, 2017, 5:30 p.m.
City of Lacey Executive Boardroom

- MEMBERS PRESENT:** Nicole Hill, City of Tumwater; Jessica Bateman, City of Olympia; Jason Hearn, City of Lacey; John Hutchings, Thurston County, Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians
- MEMBERS EXCUSED:** Kristin Ripka, South Sound Veterinarians
- STAFF LIAISON:** Absent
- STAFF PRESENT:** Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Ray Spragg, Field Officer
- PUBLIC PRESENT:** Heather Highmiller
- MEETING BEGAN:** The meeting was called to order at 5:31 p.m. by Chair Hill.
- APPROVAL OF AGENDA:** MEMBER BATEMAN MOVED THAT THE AGENDA BE ACCEPTED AS PRESENTED; MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- PUBLIC COMMENT:** Heather Highmiller gave an update on Scott Lake. In the update she talked about a new tool that they are using to keep the wild geese out of the swimming areas at the lake. The Board would like to know what the tool is.. Heather will find out and get back to the board with the information.
- APPROVAL OF MINUTES:** MEMBER HUTCHINGS MOVED THAT THE MARCH 9, 2017 MINUTES BE ACCEPTED AS WRITTEN WITH A CORRECTION TO THE WORD CURRENT; MEMBER BATEMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.
- ACTION ITEMS:** None
- CORRESPONDENCE:** None
- DISCUSSION ITEMS:** Executive Director Torgerson discussed follow up report on the retreat. The Retreat went well and the Board was happy with it. Executive Director Torgerson distributed and reviewed the SWOT Analysis from the retreat. The Board had a discussion about the SWOT Analysis. Chair Hill recommended having a discussion on Mission, Vision, and Values at a later date. Chair Hill presented a new agenda style with discussion items scheduled out for the by month. The board had a discussion on the new agenda type. Chair Hill also discussed adding correspondence to the director's report. The board would like to have one story a month for good storytelling. The board had a discussion on finding a possible intern for social media to help with storytelling. Member Bateman and Member Howie will work on the possibility of finding an intern for social media. The Board would like the agenda, meeting minutes, and Director's Report one week before the next meeting and statics handed out at the meeting. The Board had a discussion on the shelter statics and possibility of also making a report on them every quarter. The Board had a discussion about how court cases are handled, including codes and polices. The board had a discussion on doing possible work sections in the future. Chair Hill and Executive Director Torgerson will work on planning this. Executive Director Torgerson presented and discussed with the board the organizations priorities.

STAFF PRESENTATION: None

DIRECTOR'S REPORT: Executive Director Torgerson updated the Board on some of the current grants. He also updated the board on the shelter's roof, noise reduction in the dog kennels, Deanna's old position being filled soon, and a staff report about the remote licensing program coming in the future.

SHELTER STATISTICS: None.

NEXT MEETING: None.

MEETING ADJOURNED: Chair Nicole Hill adjourned the meeting at 6:54 p.m.

Chair, Joint Animal Services Commission

