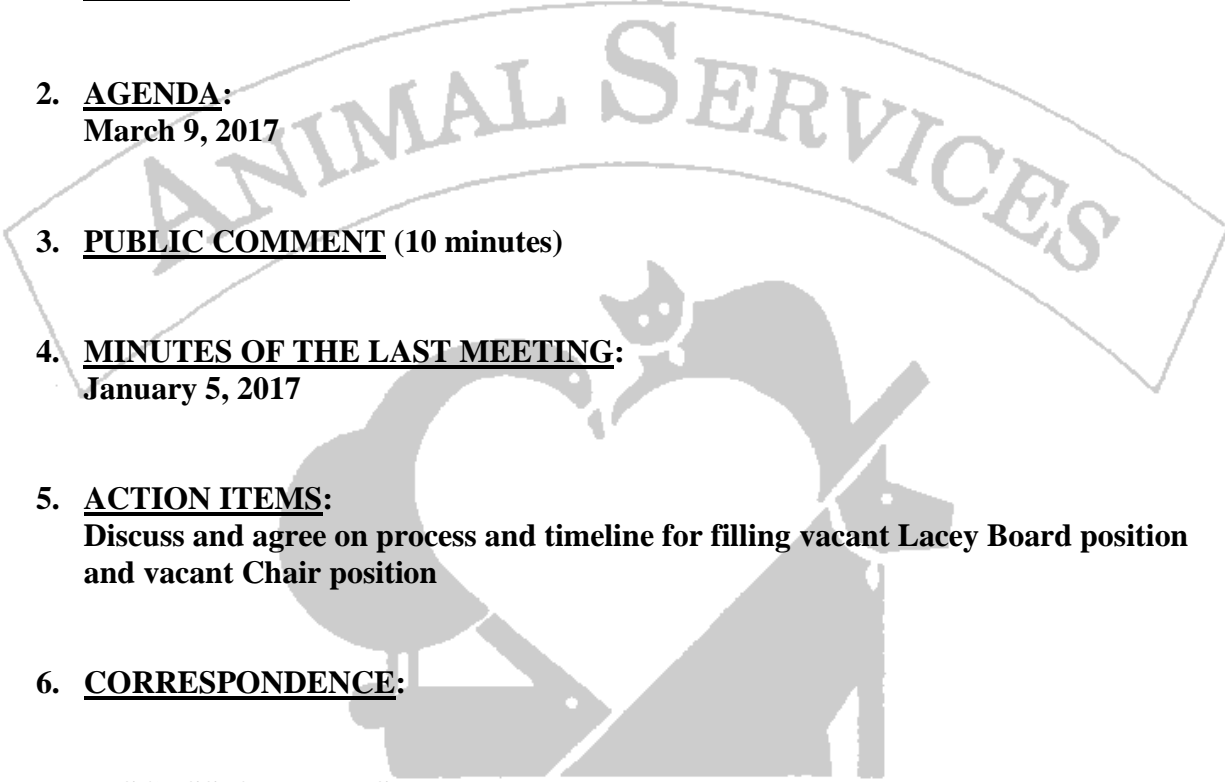


JOINT ANIMAL SERVICES MEETING AGENDA

*Thursday, March 9, 2017; 5:30 pm
(City of Lacey Executive Boardroom)*

1. **CALL TO ORDER**
 2. **AGENDA:**
March 9, 2017
 3. **PUBLIC COMMENT** (10 minutes)
 4. **MINUTES OF THE LAST MEETING:**
January 5, 2017
 5. **ACTION ITEMS:**
Discuss and agree on process and timeline for filling vacant Lacey Board position
and vacant Chair position
 6. **CORRESPONDENCE:**
 7. **DISCUSSION ITEMS:**
Retreat follow-up
Organizational priorities
Capital projects
 8. **STAFF MEMBER PRESENTATION:**
Staff update on fire at animal rescue in Tumwater
 9. **DIRECTOR'S REPORT**
 10. **SHELTER STATISTICS:**
 11. **ADJOURN**
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MINUTES OF THE JASCOM MEETING
March 9, 2017, 5:30 p.m.
City of Lacey Executive Boardroom

MEMBERS PRESENT: Jeff Gadman, City of Lacey; Jessica Bateman, City of Olympia; Nicole Hill, City of Tumwater; John Hutchings, Thurston County, Doug Howie, Thurston County Humane Society; Kristin Ripka, South Sound Veterinarians

MEMBERS EXCUSED: None

STAFF LIAISON: Liz Gotelli, Lacey Director of Human Resources and Public Affairs

STAFF PRESENT: Ric Torgerson, Executive Director; Heather Leu, Shelter Manager; Erika Johnson, Lead Field Officer; Courtney Jorstad, Animal Services Assistant

PUBLIC PRESENT: None

MEETING BEGAN: The meeting was called to order at 5:31 p.m. by Chair Gadman.

APPROVAL OF AGENDA: CHAIR GADMAN MOVED THAT THE AGENDA BE ACCEPTED AS PRESENTED; MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: No public was present.

APPROVAL OF MINUTES: MEMBER HILL MOVED THAT THE MINUTES BE ACCEPTED AS WRITTEN; MEMBER BATEMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS: CHAIR GADMAN STATED THAT THIS WILL BE HIS FINAL MEETING AS CHAIR. THE BOARD NEEDS A PROCESS TO FILL THE VACANCY OF CHAIR (AND VICE IF NEEDED). THE BYLAWS CALLED IN JANUARY REQUIRE ACTION BY MID-YEAR. COUNCIL HAS 90 DAYS TO FILL THE POSITION WITH COUNCIL MEMBER CURRENS ATTENDING JASCOM UNTIL FILLED. MEMBER BATEMAN MOVED TO NOMINATE MEMBER HILL TO ASSUME THE CHAIR. MEMBER HUTCHINGS SECONDED THE MOTION. MEMBER HILL ACCEPTED, NO STAFF OBJECTION. CHAIR GADMAN MOVED THAT AN AMMENDMENT BE MADE TO THE MOTION MAKING THE NEW CHAIR EFFECTIVE IMMEDIATELY FOLLING THE MEETING. MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY. MEMBER HILL MOVED TO NOMINATE MEMBER BATEMAN AS VICE CHAIR. MEMBER HUTCHINGS SECONDED THE MOTION. MEMBER BATEMAN ACCEPTED. MEMBER HILL MOVED THAT AN AMMENDMENT BE MADE TO THE MOTION MAKING THE NEW VICE CHAIR EFFECTIVE IMMEDIATELY FOLLOWING THIS MEETING. MEMBER HUTCHINGS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

CORRESPONDENCE: None

DISCUSSION ITEMS: MEMBER HILL MOVED THAT THE DISCUSSION ITEMS BE MOVED TO THE NEXT MEETING. MEMBER BATEMAN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

STAFF PRESENTATION: Staff gave the board an update on the fire at the animal rescue in Tumwater. The board had a discussion on code enforcement and kennel permits.

DIRECTOR'S REPORT: None.

SHELTER STATISTICS: None.

NEXT MEETING: None.

MEETING ADJOURNED: Chair Jeff Gadman adjourned the meeting at 5:59 p.m.

Chair, Joint Animal Services Commission